

## Innovation Grant Instructions FY16

This document contains specific instructions on how to apply for the Innovation Grant. For general instructions on how to navigate in Grantium, please refer to the ["Grantium Applicant User Guide"](#) available via link on Front Office portal. *This application **must** be submitted on or before October 15, 2015.*

### **Program Narrative Page**

Supervisory Unions may apply for an Innovation Grant for the 2015-2016 SY. The intent of this grant is to allow supervisory unions and schools to research and implement innovative systemic changes leading to improved student outcomes. Grant requests must be related to the Education Quality Standards (EQS), such as school climate, proficiency-based learning, personalized learning plans (PLPs), alignment of PLPs and IEPs, multi-tiered systems of support, etc. Applicants may apply for an Innovation Grant of up to \$20,000. Grant applications will be reviewed by Agency of Education reviewers and any award amount will be determined by the reviewers. The grant may be approved in full, in part, or not approved.

When applying for the Innovation Grant, respond to the questions 3-6 on the Program Narrative page. Within your responses for questions # 3-6, include specifics on data, area of need determined by your Leadership Team, evidence to support the proposed practices, the relationship of the innovation to EQS, and professional learning with planned on-going support for sustainability.

3. Provide a summary of the innovation that you are proposing.
4. What current organizational supports would contribute to the success of the proposed innovation?
5. What are the intended outcomes of this innovation on what and how students learn and how you will assess their progress?
6. What data have you collected that validates this innovation grant request and expected outcomes?

**If you are not also applying for the BEST/Act 230 Grant**, respond with N/A to questions 1 and 2. See BEST Act 230 Instructions FY16 for directions if you are also applying for that grant.

## **Program Activities and Budget Page**

Enter the following in the budget activities entered:

1. Source: Keep the default setting of BEST in this field. Agency of Education reviewers will assign the source on review based on the appropriate funding source.
2. Area: Select the correct drop down for your Innovation Grant budget activity:
  - Professional Learning Activity (for Innovation Grant only)
  - Other - Include specific activity in the \*Description field (for both)
3. Amount Requested: List the total amount of funding you are requesting. The budget should reflect a clear relationship between the activity and amount requested. Note that the maximum amount for this Innovation Grant per supervisory union/district is \$20,000.00.
4. Description: For this Innovation Grant, identify the professional learning activities needed to research and implement innovative systemic changes, the number of participants, and list items in the budget (e.g., registration, trainer fee, training materials, mileage, meals, lodging, etc.).
5. Other Funds Amount: List the applicant contribution matching of at least 30%. This could include in-kind contributions such as staff time, stipends and substitute costs. This does not need to be entered for each activity, but total Other Funds should be at least 30% of the amount requested.
6. Other Funds Description: Note the source of other funds. This is required entry if Other Funds Amount > 0.